

Attestation Solution

Prerequisite: Requires our timekeeping solution

Device Support

- Kronos InTouch® time clock
- Timesheet clock
- Web clock – *coming soon*

Workflows

- Attestation questionnaire
- Attestation manager change request – *coming soon*
- Cascading prompts where responses may trigger follow-up questions or requests
- Generation of email to employees or managers notifying of To Do item

Employee Actions

- Approve attestation
- Reject attestation
- Cancel/postpone attestation
- Add note on reject or approve
- Include reason code

Employee Prompts

- End of shift (daily)
- Submit timesheet
- Configurable questions
- Configurable response choices
- At every punch — requires custom configuration

Reports

- Attestation Audit Report
- Attestation Summary Report
- Attestation Summary Dashboard Widget

Notifications and To Dos

- Missed attestation To Do
- Rejected attestation email notification
- Approved attestation email notification